



## ATTENTION VISITORS

Please help us keep our clients and team members healthy!

- If you are making a loan payment, we encourage you to use the mail slot in the front door.
- All meetings with RCLF team members are by **appointment only**.
- If you have a scheduled appointment, **call when you arrive** - 228-896-3386, press 0.
- You will be met in the lobby, have your temperature taken and complete a health questionnaire. The questionnaire can be completed on a smartphone prior to the meeting by scanning the QR code to the right or the link below and completing the questions. <https://tinyurl.com/ydxckb53>
- All guests must use the hand sanitizer station inside the building and wear a mask for the entirety of the meeting (masks available inside).
- Clients may not bring anyone other than themselves (and any co-applicant) into the building for the appointment. No one will be allowed to wait in the lobby. Children and vulnerable adults may not be left in vehicles or outside the building.
- By entering the building you attest and affirm that:
  - You have not in the last 14 days had close contact with anyone who is either confirmed or suspected of being infected with COVID-19; AND
  - You do not currently experience or display, and have not had in the last 14 days experienced or displayed any of the following symptoms:
    - Elevated temperature or fever of 100 or higher
    - Cough
    - Shortness of breath and/or difficulty breathing
    - Other flu-like symptoms

